



## **SUMMIT COUNTY PRESCHOOL BOARD MEETING AGENDA**

**February 17, 2026**

**Call to Order** 90 minutes for regular meeting, 5:30 pm-7:30 pm

**Staff:** Demetria Bratz and Joceline

**Community Members:** n/a

**Next Meeting Date:** March 10th 545pm-745pm

**Parent/Public Comment:** (Process: Individuals are given 10 minutes each to speak at the beginning of each board meeting. The board takes any issue identified under advisement and will get back to the individuals at a later time.)

**Welcome from Chair** (Tanya: 5 minutes)

- Introductions: Name, Role

**Secretary's Report** (Ciara: 5 minutes)

- Review and approve the January meeting minutes.
  - Dylan and Aaron approved
- Print last month's notes and include in current agenda moving forward
- Secretary reach out to get information for agendas and send out ahead of time instead of the Board Chair

**Treasurer's Report** (Aaron: 5 minutes)

- Andrew's Report
  - I would encourage the Board to think about how much cash we want to transfer to an interest bearing account (EJ). I don't believe we need \$124.5k in our operating account.
  - Statements of Financial Position
    - Parent AR is not included. I will need this amount from ELV each month to ensure this is accurate. Or we can invoice via QBs and this will be accurate.
    - Cash has increased \$98.2k since prior fiscal year end, this is mainly



- Concerns with staff calling out sick
  - Staff reported there have been a lot of call outs
    - Almost had to close classrooms and send kids home
    - Concerns about not being in compliance with licensing at times due to ratio requirements
      - 2 adults in classrooms at all times, including nap time, second person doesn't have to be a licensed teacher
    - Joceline received a handbook from Lake Dillon Preschool to review what consequences they use for call outs
  - SCP staff believe they need two more floaters
    - They will create a proposal on why they need additional staff and how much it will cost and present to board

### **Fundraising**

- Chipotle Fundraiser
  - Check for \$180, People spent \$800
- Cookie Dough Fundraiser
  - \$200
- Touch a Truck
  - Talk about planning next meeting

### **Board Topics**

- PTO policies
  - Need to discuss at next board meeting
- Contract and Employee Handbook review
  - Next meeting
- Hiring protocols and onboarding procedures
  - Next meeting
- Moving Payroll and Invoices outside of SCP
  - Move to Andrew's Firm
  - That firm will charge \$300-\$600
  - Board agreed to move this
  - Aaron will check with Andrew to discuss his availability and timeline to take this on

### **Executive Session**

### **Board of Directors**

Board of Directors Tanya Krempel-School parent [tanya@summitcountypreschool.com](mailto:tanya@summitcountypreschool.com)  
Treasurer - Aaron Olthoff-school parent [aaron@summitcountypreschool.com](mailto:aaron@summitcountypreschool.com)  
Kris Ashley - School Parent [kris@summitcountypreschool.com](mailto:kris@summitcountypreschool.com)  
Grant McCay - school parent [grant@summitcountypreschool.com](mailto:grant@summitcountypreschool.com)  
Dylan Roberts-Fundraising and school parent [dylan.roberts17@gmail.com](mailto:dylan.roberts17@gmail.com)

Ciara -Secretary/Community Member [ciara@summitcountypreschool.com](mailto:ciara@summitcountypreschool.com)  
Jessica Holley-school parent [jessica@summitcountypreschool.com](mailto:jessica@summitcountypreschool.com)  
Angela Boag-school parent [angelaboag@gmail.com](mailto:angelaboag@gmail.com)  
David Craig-school parent [jcraigtpg@gmail.com](mailto:jcraigtpg@gmail.com)